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www.djs-group.co.uk



BOOKING FORM & CONTRACT

To confirm your booking please complete this contract and return it within 14 days along with required deposit.

Hirer's Name:

Hirer's Address:

Town:

County:

Postcode:

Telephone: (home)

Telephone: (work)

Telephone: (mobile)

Facsimile:

E-Mail:

Other Contact No:

Type of Function:

Date of Function:

Name(s) That Function Is For:

Background Music: (start)

(finish)

Disco Performance Times: (start)

(finish)

Set Up Time:

Expected Attendance:

Name of Venue:

Venue Address:

Town:

County:

Post Code:

Venue Contact:

Venue Telephone:

Dress Code:

Music Requirements:

(for weddings first dance).

Other Information:

(For weddings Best Man).

Type of Act:

Name of Act:

Amount: £

Pyro Effects: £

Extras: £

Total Cost: £

Deposit Required: £ 50.00

please make all cheques payable to: **Martin North**

Balance: £

Please note that your final invoice payment will be due 14 days prior to your function and will incur traveling expenses at £0.25 per mile

I THE UNDERSIGNED ACKNOWLEDGE THAT THE ABOVE INFORMATION GIVEN IS CORRECT AND THAT I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS OF THIS CONTRACT.

Signature:

Date:

TERMS AND CONDITIONS

1. *The **Hirer** will provide reasonable access to properly earthed mains electricity supply of 6.2Kw rating. (Preferably two 13-16 amp socket outlets) to allow safe usage of the required equipment for the performance. If in the opinion of the **Discotheque/Artist(s)**, the power supply is inadequate, **The Discotheque/Artist** may reduce the amount of equipment accordingly, without prior consultation with the **Hirer**.*
2. *In the event of the **Hirer** wishing to cancel a booking over 21 days prior to the function the **Discotheque/Artist(s)** reserves the right to make an administration charge of £10.00 or 10% (whichever the greater) of the negotiated payment upon cancellation. The **Hirer** may not cancel the **Discotheque/Artist(s)** within 21 day of the engagement unless full payment of the fee balance accompanies such cancellation.*
3. *Whilst the **Discotheque/Artist(s)** will use its best endeavors to attend the function or provide an alternative **Discotheque/Artist(s)** to give satisfactory performance, should the **Discotheque/Artist(s)** be prevented from doing so for any reason outside its control (including mechanical breakdown, equipment failure or sickness) the **Discotheque/Artist(s)** shall not incur any liability for its non-appearance.*
4. *In the event of the **Discotheque/Artist(s)** agreeing to be paid a percentage of the admission money, the **Hirer** must provide the **Discotheque/Artist(s)**, or his representative, with a written statement of the full details of ticket numbers, admission prices and numbers of patrons, and provide full facilities for the checking of the same.*
5. *A licence for the performance of recorded music are only required at public events. (In most cases private parties; wedding receptions etc, do not require such a licence). However, it is the **Hirer's** responsibility to ascertain whether or not such licence is required, and the responsibility for taking out such licence is entirely in the hands of the **Hirer**. Should the **Discotheque/Artist(s)** be prevented from performing by any failure of **Hirer** to obtain the appropriate licence or permission for the performance or should the performance be cancelled for any reason other than which is mentioned in clause 3 above, then the provisions relating to cancellation as set out in clause 2 above shall apply.*
6. *Where the **Discotheques/Artist(s)** services are booked on a residency or regular basis at a place of entertainment. Christmas Eve, Christmas Day, Boxing Day and New Years Eve are subject to individual arrangements to be agreed by both sides by 1st November preceding.*
7. *The **Hirer** should make sure that parking spaces will be available for the **Discotheque/Artist(s)** vehicle(s) to the nearest entrance/exit to the place of the function. The vehicle(s) then cannot be separated or moved for security reasons during the duration of the event. The **Hirer** will be responsible for any fines put upon the vehicle(s) during the event i.e. clamping etc. The **Hirer** will allow the **Discotheque/Artist(s)** sufficient time for his/her equipment to be set up and at the completion of the performance, sufficient time to dismantle and remove the equipment from the venue. If at the request or instruction of the **Hirer** the **Discotheque/Artist(s)** and/or recorded music is to left at the venue, the **Hirer** will be liable for any loss or damage however caused to the equipment or recorded music during such times as it is at the venue.*
8. *Should the equipment be left at the venue as in clause 7 above, and should circumstances arise which prevents the **Discotheque/Artist(s)** obtaining access in order to effect removal at a mutually agreed time then the **Hirer** will be liable for additional expenses to cover further appointments for removal of the said equipment. Should the duration arise where the **Discotheque/Artist(s)** requires the equipment for other bookings and is prevented from carrying out these additional booking due to inability to gain access to the venue then the **Hirer** will be liable for loss of earnings thus incurred.*
9. *The **Hirer** will provide adequate supervision of all the guests and or customers and or staff at the venue, and will be liable for any damage to the **Discotheque/Artist(s)** equipment caused by said guests, customers or staff.*
10. *The **Hirer** warrants that he/she is entitled to use the venue for the purpose of the event and performance.*
11. *Where possible, in places of public entertainment the **Hirer** will provide a room where the **Disc Jockey/Artist(s)** and his/her assistants may rest/change prior to, between or after his/her performance.*
12. *The **Disc Jockey/Artist(s)** and his/her assistants will not be expected to be on stage without adequate refreshments for any period during the function.*
13. *The **Disc Jockey/Artist(s)** and his/her assistant will conduct themselves in a sober and proper manner and will respond to the **Hirer(s)** request as to the volume, situation of equipment and any other reasonable request.*
14. *The **Hirer** shall permit the **Discotheque/Artist(s)** to display **DJS Group** advertising material only at the venue.*
15. *The **Discotheque**, the **Disc Jockey** or, the **Artist(s)** and their assistants shall be in no way liable for any breach of Laws, Bye-Laws and conditions under which any premises or property are leased, hired or entrusted to the **Hirer**.*
16. *Any other special conditions.....*

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Terms and conditions in this form comprises of sixteen details and fifteen terms and conditions which may not be altered, changed or added to in any way except as mentioned in clause sixteen above